

Lesson Planning Checklist

SIOP Component and Features

Lesson Preparation

- 1. Clearly define, display, and review **content objectives** with students.
- 2. Clearly define, display, and review **language objectives** with students.
- 3. Choose **content concepts appropriate** for age and educational background level of students.
- 4. Use **supplementary materials** to a high degree, making the lesson clear and meaningful (comp. Programs, graphs, models, visuals, etc.)
- 5. **Adapt Content** (text, assignments) to all levels of student proficiency.
- 6. Plan **meaningful activities** that integrate lesson concepts (surveys, letter writing, simulations, construction models) with language practice opportunities for reading, writing, listening, and/or speaking.

Building Background

- 7. **Explicitly link concepts** to students' backgrounds and experiences
- 8. **Explicitly link past learning** and new concepts.
- 9. **Emphasize key vocabulary** (introduce, write, repeat, and highlight for students to see)

Comprehensible Input

- 10. Use **speech** appropriate for students' proficiency level (slower rate, clear enunciation, and simple sentence structure for beginners)
- 11. **Explain academic tasks** clearly.
- 12. Use a **variety of techniques** to make content concepts clear (modelling, visuals, hands-on activities, demonstrations, gestures, body language)

Strategies

- 13. Provide ample opportunities for students to use **learning strategies** (problem solving, predicting, organizing, summarizing, categorizing, evaluating, self-monitoring)
- 14. Use **scaffolding techniques** consistently, assisting and supporting student understanding.
- 15. Use a variety of **questions or tasks that promote higher order thinking skills** (literal, analytical, and interpretive questions).

Interaction

- 16. Provide frequent **opportunities for interaction** and discussion between teacher/student and among students, which encourage elaborated responses.
- 17. Use **group configurations** that support language and content objectives of the lesson.
- 18. Provide sufficient **wait time for student responses** consistently.
- 19. Give ample opportunities for **student to clarify key concepts in L1** as needed with aide, peer, or L1 texts.

Practice/Application

- 20. Provide **hands-on materials** and/or manipulatives for students to **practice using** new content knowledge.
- 21. Provide activities for students to **apply content and language knowledge** in the classroom.
- 22. Provide activities that **integrate all language skills** (reading, writing, listening, and speaking).

Lesson Delivery

- 23. **Support content objectives** clearly.
- 24. **Support language objectives** clearly.
- 25. **Engage students** approximately 90-100% of the period (most students taking part and on task throughout the lesson).
- 26. **Pace** the lesson appropriately to the students' ability level.

Review & Assessment

- 27. Give a comprehensive **review of key vocabulary**.
- 28. Give a comprehensive **review of key content concepts**.
- 29. Provide **feedback** to students regularly on their output (language, content, work).
- 30. Conduct **assessments** of student comprehension and learning throughout lesson on all lesson objectives (spot checking, group response).